



CITY OF HOUSTON

Job Posting

Applications accepted from:ALL PERSONS INTERESTED

Job ClassificationSENIOR COMMUNICATIONS TECHNICIAN

Posting NumberPN#106200

DepartmentHouston Emergency Center

DivisionInformation Technology

Section

Reporting Location5320 North Shepherd

Workdays & HoursM – F, 8:00 a.m. – 5:00 p.m.

\*Subject to change

DESCRIPTION OF DUTIES/ ESSENTIAL FUNCTIONS

Schedules and reviews subordinates' work and performs skilled technical tasks in the installation, maintenance and repair of City communications systems, including mobile and base-station radio systems, microwave systems, and data communications and telephone network systems. Trainings, schedules and assigns work to subordinate technicians and trainees. Serves as lead technician in the repair of communications equipment. Assists with unusual or difficult installations and repairs.

Analyzes the installation and maintenance of communications equipment; diagnoses and repairs malfunctions; performs periodic maintenance.

Troubleshoots and performs in-shop and field functions to repair, install, remove and/or relocate systems, components and equipment.

Monitors radio systems and communications centers.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items, such as computers or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis. There may be routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires an Associate's degree in Modern Electronics or a closely related field

MINIMUM EXPERIENCE REQUIREMENTS

Two years of practical electronics work experience are required. Directly related professional experience may be substituted for the education requirement on a year for year basis.

MINIMUM LICENSE REQUIREMENTS

Valid Class C Texas driver's license and compliance with city's policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with Radio Frequency electronic theory and digital logic circuit theory.

SELECTION/SKILLS TEST REQUIRED

Work Sample Exercise, application review and/or interview.

SAFETY IMPACT POSITION

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 19

\$1094 - \$1,491 Biweekly \$28,444 - \$38,766 Annually

OPENING DATE

August 10, 2005

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. The City of Houston, Human Resources TDD phone number is 713/837-9496. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

"If you need special services or accommodation, please call 281/233-1840." The Houston Airport System Human Resources TDD phone number is 281/233-1862.

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